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UA96 Southern Normal School Records

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Western Kentucky University UA96 Southern Normal School Records

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Home page: <http://www.wku.edu/Library/dlsc/archives.htm>



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Biographical/Historical Note: The Southern Normal School was created when A.W. Mell and Tom Williams left the Glasgow Normal School and moved to Bowling Green. It was originally called the Southern Normal School & Business College, but in the 1886 charter the name was changed to Southern Normal School. From 1890-1892 the school went through a succession of management changes being overseen by H.A. Evans, W.J. Davis, J.R. Alexander and H. McD. Fletcher.

In 1892 the Cherry brothers, Thomas and Henry opened the Bowling Green Business College & Literary Institute. It essentially took up where the Southern Normal left off. In the 1894 the Cherry's renamed the institute the Southern Normal School & Bowling Green Business College.

In 1899 the Southern Educational Building Company was incorporated with a purpose "to promote and advance education by providing essential buildings, including dormitories." (Harrison, *Western Kentucky University*, p. 10) On November 16, 1899 fire took the building. Henry Cherry rented rooms and opened the school for business the next day. A new building was constructed by 1901.

The school remained in operation as Southern Normal School until the state legislature established the Western Kentucky State Normal School.

Description: Records created by and regarding the Southern Normal School arranged in six series:

- Series 1. Publications
- Series 2. Board of Directors
- Series 3. Registrar
- Series 4. Departmental
- Series 5. Student Organizations
- Series 6. Memorabilia

Dates: 1883-1938

Subject Analytics:

Alexander, James
Alumni Association
Arnold, Mary
Ashby, W.S.
Baber, J.A.
Bellewood Female Seminary & Kentucky Presbyterian Normal School (Anchorage, Ky.)
Bowling Green Business College and Literary Institute
Brown, Francis
Bryan, William Jennings
Burke, John
Canada Business College (Hamilton, Ontario, Canada)
Cedar Rapids Business College (Cedar Rapids, Ia.)
Central University (Richmond, Ky.)
Chapel
Cherry, Bess
Cherry, Henry Hardin, 1864-1937
Cherry, Thomas
Commencement
Dickey, J.S.
DuBose, John
Harman, J. Lewie
Hellmuth Collge (London, Ontario, Canada)
Mammoth Cave
Mell, A.W.
National Normal University (Lebanon, Oh.)
Northern Indiana Commercial College (Valparaiso, Ind.)
Patterson, T.H.
Reservoir Park, Bowling Green, KY
Southern Educational Building Company
Southern Normal School and Bowling Green Business College
Third Kentucky Regiment
Thompson, H.E.
Westbrook, Lula
Young, Nora

Accession Information: The bulk of the collection is original materials created by administrators of the Southern Normal School. Some items have come to the University Archives through private donations.

Donations from:
Georgia Bates
Beth Brickwell UA1998-92
Don Brightup UA1975-6
Blanch Redwine Butler
E.H. Canon UA1974-5

William Canon UA2007-154
A.L. Crabb
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Access Restrictions: none

Copyright Notice:

Preferred Citation: UA96 Southern Normal School Records, WKU Archives, Kentucky Library & Museum, Bowling Green, Kentucky, USA.

Processing Information: Finding aid created by Suellen Lathrop 2008, revised 12/17/2010.

Finding Aid Report

12/17/2010

UA96	Records	Date
Level	Fonds/Coll	
Title	UA96 Southern Normal School	
Collection	University Archives	
Scope & Content	Records created by and regarding the Southern Normal School arranged in six series:	
	Series 1. Publications	
	Series 2. Board of Directors	
	Series 3. Registrar	
	Series 4. Departmental	
	Series 5. Student Organizations	
	Series 6. Memorabilia	

Container List

Container	Folder	Creator	Date	Title
None				

UA96.1	Records	Date
Level	Series	Linked toUA96
Title	UA96 Southern Normal School Series 1. Publications	
Collection	University Archives	
Scope & Content	Publications created by and about the Southern Normal School. Series includes recruitment materials such as advertisements and flyers; course catalogs; student newspaper The Southern Educator and the announcement that the Southern Normal School will become Western Kentucky State Normal School. See Publication Index: http://www.wku.edu/Library/dlsc/ua/bgbu-a.htm	

Container List

Container	Folder	Creator	Date	Title
OS Box 1		Southern Normal School	1898-1906	Southern Educator
Description	Issues available on microfilm and digitally, do not pull. Digitized copies available online: http://digitalcommons.wku.edu/dlsc_ua_records/ Index available online at: http://www.wku.edu/Library/dlsc/ua/bgbu-a.htm			
Box 1	Folders 8-14	Southern Normal School	1883-1907	Catalogs
Description	UA1974-5 donated by E.H. Canon			Subjects Education
Box 1	Folder 15	Southern Normal School	1907	Publication
Description	Announcement of change to Western Kentucky State Normal School			Subjects Advertisements Education

Box 1	Folders 1-7	Southern Normal School	nd; 1886-1904	Recruitment Materials
Description	Form letters Frisbie Hall (WKU)			Subjects Advertisements Education Stationery
Microfilm Cabinet Drawer 77	Box 1 Microfilm copy of Southern Educator	Southern Normal School	1898-1906	Southern Educator
Description				
OS Box 2		Southern Normal School	nd; 1895-1904	Oversized Promotional Papers
Description	UA1998-32 donated by Beth Brickell			Subjects Advertisements
Microfilm Cabinet Drawer 77	Box 13 UA1975-6 donated by Don Brightup	Southern Normal School	1901-1903	Catalogue
Description	Microfilm copy of the Catalogue			

UA96.2	Records	Date
Level	Series	Linked toUA96
Title	UA96 Southern Normal School Series 2. Board of Directors	
Collection	University Archives	
Scope & Content	Records created by and about the Southern Normal School Board of Directors. Series includes certificates of incorporation, meeting minutes, financial records, construction records, contracts, correspondence and scrapbooks.	

Container List				
Container	Folder	Creator	Date	Title
Box 1	Folder 1	Southern Normal School	1899; 1900; 1904	Certificates of Incorporation
Description	Articles of Incorporation Kentucky. Secretary of State. Wright & McElroy Attorneys			
Box 1	Folder 2	Southern Normal School	1899-1906	Board of Directors Meeting Minutes
				Subjects Education
Box 1	Folders 3-5	Southern Normal School	1899	Financial Records
Description	Currency created by the Southern Normal School Potter, J.Whit Williams, Sarah			Subjects Education Stock certificates Money
Box 1	Folders 6-8	Southern Normal School	1900-1901	Construction Records
Description	Baber, J.A. Donnelly & Allison Roemer Brothers Smith, C.H. Stocks Vanmeter, C.J. Vanmeter Hall (SNS)			Subjects Education
Box 1	Folder 10	Southern Normal School	nd; 1884-1903	Letterhead
Description	After the Ball See also: UA96.1 B1F1-7			Subjects Letterheads Stationery

SC1248 "Letter written by Jesse Kirkland to John Milstead," May 4, 1888.

Box 1	Folder 9	Southern Normal School	1902; 1904	Contracts	
Description	Cherry, Henry Staten, M.F.				
Box 1	Folder 12	Southern Normal School	1890	Scrapbook	
Description	Scrapbook 6 1/2" x 8" in Composition notebook with 1890 label on spine. Inscription: Specimens of stationery used by the Southern Normal School and Business College while H.H. Cherry had charge of the commercial Dept.				
	<p>Also contains samples of documents and publications from other schools:</p> <p>Bellewood Female Seminary & Kentucky Presbyterian Normal School (Anchorage, Ky.) Canada Business College (Hamilton, Ontario, Canada) Cedar Rapids Business College (Cedar Rapids, Ia.) Central Business College Central University (Richmond, Ky.) Hellmuth Collge (London, Ontario, Canada) National Normal University (Lebanon, Oh.) Northern Indiana Commercial College (Valparaiso, Ind.)</p>				
OS Boxes 1-4		Southern Normal School	1896-1897; 1902-1905	Financial Records	
Description	<p>Four double-entry accounting ledgers #2, 3, 7 and 8. Each has an alphabetical index at the beginning. Entries for faculty, staff, students and companies that the school did business with.</p> <p>Alexander, James Ashby, W.S. Cherry, Henry Cherry, Thomas Dickey, J.S. Harman, J. Lewie</p>				
Box 1	Folder 11	Southern Normal School	nd; 1884-1903	Correspondence	
Description	<p>Cherry, Henry International School of Telegraphy (Louisville, Ky.) MacCormac Correspondence School (Chicago, Ill.) Smith, W.G. Staten, M.F. Westbrook, Lula</p>				
Box 1	Folder 13	Southern Normal School	1900	Scrapbook	
Description	<p>Scrapbook 8 1/2 x 14 in Ledger book with 1900 label on spine. Index at front is reproduced online at: http://www.wku.edu/Library/dlsc/ua/185.htm</p> <p>Alexander, James Alumni Association Ashby, W.S. Cherry, Bess Cherry, Henry Commencement Dickey, J.S. Harman, J. Lewie Mammoth Cave Mell, A.W. Reservoir Park, Bowling Green, KY Third Kentucky Regiment</p>				

Box 1	Folder 14	Southern Normal School	1901-	Scrapbook
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Description	Portion of a scrapbook 7 1/2" x 12" the cover has been removed, 38 pages remaining. Clippings regarding lectures, commencement exercises, steamboat excursions and faculty members. Marriage announcement of Leslie Cary and Lula Gray.
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Baber, J.A.
 Brown, Francis
 Bryan, William Jennings
 Burke, John
 Cary, Leslie
 Cary, Lula Gray
 Chapel
 Cherry, Henry
 Commencement
 DuBose, John
 Excursions
 Lectures

UA96.3	Records	Date
Level	Series	Linked toUA96
Title	UA96 Southern Normal School Series 3. Registrar	
Collection	University Archives	
Scope & Content	Records created by and about the Registrar of the Southern Normal School. The series is mainly comprised of class lists and registers. There are a few records relating to individual admissions and payment of tuition. Commencement programs and speeches by N.H. Gardner and Henry Cherry are included. See also Series 1 for course catalogs.	

Container List

Container	Folder	Creator	Date	Title
Box 1	Folder 1	Southern Normal School Registrar	1899-1905	Admissions / Correspondence
Description	Carpenter, Stephen Cherry, Henry Cockern, Esco Coop, J.W. Ely, Joe Ferrell, Ed Frisbie Hall (SNS) Forsythe, P.A. Grissom, Richie Morgan, James Newton, B.H. Pace, L.E. Sanders, Jessie Shepherd, E.E. Smith, Charles Travis, Bass Wickell, Marvin Wilford, Aut Wolfe, W.J.			
Box 1	Folder 3	Southern Normal School Registrar	1901	Course Schedule
Box 1	Folder 17	Southern Normal School Registrar	1888	H.E. Thompson Report Card
Description	Thompson, H.E.			

Box 1	Folders 18-25	Southern Normal School Registrar	1888-1907	Commencement
Description	Cherry, Henry Gardner, N.H.			
Box 1	Folders 4-7	Southern Normal School Registrar	1876-1903	Class Lists / Registers
OS Box	oversize box	Southern Normal School Registrar	nd; 1888-1912	Diplomas
Description	Arnold, Mary Patterson, T.H. Thompson, H.E. Westbrook, Lula Young, Nora			
Box 1	Folder 2	Southern Normal School Registrar	1886	Tuition & Fees
Description	Harper, Lucy Mercer, Joseph Pace, John Receipts			Subjects Checks
Box 1	Folder 8	Southern Normal School Registrar	1902-1904	Class Lists / Registers Kentucky Counties Adair - Madison
Description	Names arranged by county, town and then alphabetical by last name.			
Box 1	Folder 10	Southern Normal School Registrar	1902-1904	Class Lists / Registers Mississippi
Description	Names arranged by county, town and then alphabetical by last name.			
Box 1	Folder 9	Southern Normal School Registrar	1902-1904	Class Lists / Registers Kentucky Counties Marion - Woodford
Description	Names arranged by county, town and then alphabetical by last name.			
Box 1	Folder 11	Southern Normal School Registrar	1902-1904	Class Lists / Registers Tennessee
Description	Names arranged by county, town and then alphabetical by last name.			
Box 1	Folder 12-16	Southern Normal School Registrar	nd; 1904-1905; 1908	Class Lists / Registers

UA96.4	Records	Date
Level	Series	Linked toUA96
Title	UA96 Southern Normal School Series 4. Departmental Records	
Collection	University Archives	
Scope & Content	Records created by and about individual departments of the Southern Normal School. The series contains brief information regarding athletics, business courses and music.	

Container List				
Container	Folder	Creator	Date	Title
Box 1	Folder 4	Southern Normal School	1889	Penmanship
Description	Cherry, Henry Redwine, ?			
Box 1	Folder 7	Southern Normal School	1903-04	Lecture Tickets
Box 1	Folder 3	Southern Normal School	1886	Music
				Subjects Concerts
Box 1	Folder 6	Southern Normal School	1894	Shorthand
Description	Photocopy - where is original? Kiper, Mary			

Kiper, Sadie				
Box 1	Folder 1	Southern Normal School	1894	Athletics
Description	Hays, Tom Laffoon, William McGuggin Moore, Frank Smith, Cooper Smith, Vick Sweatt, Clarence			Subjects Football
Box 1	Folder 2	Southern Normal School	1902-1903	Law
Description	Catalog of courses			
Box 1	Folder 5	Southern Normal School	nd	Scientific Course

UA96.5	Records	Date
Level	Series	Linked toUA96
Title	UA96 Southern Normal School Series 5. Student Organizations	
Collection	University Archives	
Scope & Content	Records created by and about student organizations of the Southern Normal School. The majority of the records are mailing lists that are arranged alphabetically by state which are in turn subdivided by county and town. Included are lists for Indian Territory and New Brunswick, Canada. Also of interest are the Classic Class newsletters for the period 1905-1914.	

Container List				
Container	Folder	Creator	Date	Title
Box 1	Folders 36-38	Southern Normal School Alumni	1905-1914	Alumni - Classic Class
Description	Annual newsletters			
Box 1	Folder 40	Glee Club	1903	Glee Club
Description	Recital program			
Box 1	Folder 39	Southern Normal School Alumni	1938	Alumni - Correspondence
Description	Foust, John			
Box 1	Folder 1	Southern Normal School Alumni	1905-1906	Alumni Association - Meeting Minutes
Box 1	Folder 2	Southern Normal School Alumni	1898	Alumni List
Description	Typed list from "Ledger 2" listing students in 1898. This list does not match the accounting ledgers. The original ledger is not in University Archives.			
Box 1	Folders 3-35	Southern Normal School Alumni	1900	Alumni Association - Mailing Lists
Description	Arranged alphabetically by state and includes Indian Territory and New Brunswick Canada. The individual state lists are arranged alphabetically by county, town and then surname.			

UA96.6	Records	Date
Level	Series	Linked toUA96
Title	UA96 Southern Normal School Series 6. Memorabilia	
Collection	University Archives	
Scope & Content	<p>Memorabilia has been donated by and collected from various sources. Many of the earliest artifacts have come into the University Archives with no surviving documentation.</p> <p>Most of the items in the collection are for exhibit purposes only. Images may be requested from the University Archivist. Items may be pulled for researchers by prior appointment.</p> <p>If you have items that may be of interest to the University Archives, please contact us at the address above. Large three-dimensional objects may be accessioned through the Kentucky Museum. See allied and related materials for a list of these items.</p>	

Container List

Container	Folder	Creator	Date	Title
Description	1900 College Pin			
	1982.1.1 Framed clay plaque showing the Southern Normal School building			
	1999.10.1 UA98-11 SNS miniature pitcher			
	2004.20.1 UA2004-05 Printer's block for advertisement of SNC & BGBC			
	Southern Normal School pin			